

Business Requirements Session

Department of Veterans Affairs

November 16 – 20, 2015



U.S. Department
of Veterans Affairs



Acquisitions and Contractual Authority

- Acquisitions and contractual commitments can only be made by Government officials having expressed authority to enter into such agreements on behalf of the United States Government.
- The ONLY Government officials with such authority are Warranted Contracting Officials. Any discussions of contractual requirements do not constitute contractual direction or authorization of any kind.
- Future contractual directions, If ANY, shall ONLY come from the cognizant Department of Veterans Affairs Warranted Contracting Officer.



Architecture, Strategy, and Design

Enterprise Architecture and Strategy: Leads and evolves the VA Enterprise Architecture as an authoritative reference for information used to make informed decisions. Leads OIT Strategic Planning. Facilitates and supports VA Enterprise transformation efforts.

- OneVA EA Development, Maintenance, Evolution
- VA/OIT Planning: IRM Strategic Plan/ VA Enterprise Roadmap
- VA transformation initiatives / VA core process improvement

Product and Platform Management: provides solution architecture and integration services to guide the engineering of IT systems in the VA

- Solution Architectures
- Life Cycle Product Management
- Interagency Interoperability
- VistA Evolution
- Product Cost Analysis & LCCE
- Enterprise Shared Service Product Management
- Program Operating Plan (POP) Development

Office of Technology Strategies: defines the “To Be” enterprise technology vision for the VA Office of Information and Technology (OIT).

- Technology Roadmap
- Enterprise Design Patterns
- TRM

Process and Knowledge Management: develops, and oversees the OIT process framework. Promotes efficient and effective information sharing both internally and externally to ASD.

- ProPath
- SharePoint Environments
- Breakout Session Facilitation

RRTF : Tasked with exploring cost savings / avoidance measures and presenting recommendations based on verified analysis

- Systems Divestiture
- Infrastructure Optimization

Business Office: manages essential day-to-day administrative and logistics activities of ASD. Acts as a liaison to OIT for workforce management, finance, acquisition management, facilities and IT assets.



Process and Knowledge Management and Communications Service (PKMCS)

Consists of 5 divisions:

- Process Management - Process Standardization in OI&T
- Knowledge Management (KM) - Develops solutions & methods to acquire & retain knowledge assets and facilitate information sharing
- Records Management (RM) - Manages, protects, and retains ASD records in accordance with NARA and VA regulations
- Communications – Promotes a greater awareness and understanding of ASD plans, endeavors, products, and accomplishments
- Web and SharePoint Services –Develops, enhances, and maintains ASD’s Website, SharePoint site, and sub-sites
- Tools
 - ProPath – OI&T Process Asset Library
 - ASD Web and SharePoint Sites
 - Meta-Knowledge Repository (MKR)



How Can You Help Us?

Challenges:

- Knowledge Transfer
- Capture of critical business functions, systems, and processes
- Access to and management of ASD knowledge assets and records
- Training (RM, KM, SharePoint)
- Meeting OMB Records Management Directive

Relevant Needs:

- SharePoint Development and Administration
- Technical Skills
 - ✓ JavaScript
 - ✓ jQuery
 - ✓ CSS
 - ✓ HTML
 - ✓ CAML
 - ✓ SharePoint jQuery Library functions
 - ✓ MS Office jQuery Library functions
- Process modeling
- Program management support
- Communications planning and support

You can add value by providing solutions that work with or improve VA business processes



Top Procurement Actions FY16 Process and Knowledge Management and Communications Service (PKMCS)

- **Title:** PKMCS Support
- **Description:** OI&T Standard Process Development & Implementation; Internal Communication Improvements; ASD Web & SharePoint Development & Content Management; Records Management Support
- **Est. Value(provide range):** \$3.3 - 3.8 million
- **Sol Number (if known):** SPI# 16-PKM-1-2
- **Est Award Date:** Jul 2016



Top Procurement Actions FY16 Advisory Service

- **Title:** Advisory Services
- **Description:** Provide IT research and Advisory Services
- **Est. Value(provide range):** \$220-230K
- **Sol Number (if known):** SPI# 16-PKM-1-3
- **Est Award Date:** Sep 2016



Q&A

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Questions?