

# How to Do Business with Network Contracting Office 15

*Anna Weishaar*  
*Supervisory Contract Specialist*  
*Supply Team Manager*  
*Leavenworth Kansas*



U.S. Department  
of Veterans Affairs



## Overview

Anna Weishaar, Supply Team Manager

NCO 15 - Consolidated Contracting Office  
Network Contracting Office (NCO) 15 is  
located in Leavenworth, KS.

As the Supply Team Manager, I am  
responsible for the daily operation of the  
NCO-15 Supply Team to include quality  
oversight, training, monitoring socio-  
economic goals and the High Cost  
Equipment procurements.



# Acquisitions and Contractual Authority

- Acquisitions and contractual commitments can only be made by Government officials having expressed authority to enter into such agreements on behalf of the United States Government. The ONLY Government officials with such authority are Warranted Contracting Officials. Any discussions of contractual requirements do not constitute contractual direction or authorization of any kind. Future contractual directions, if ANY, shall ONLY come from the Department of Veterans Affairs Warranted Contracting Officer.



## VA's Mission Statement

To fulfill President Lincoln's promise “To care for him who shall have borne the battle, and for his widow, and his orphan” by serving and honoring the men and women who are America’s veterans.



# Who are the NCO 15 Teams?

Construction Team	Construction & Architectural Engineering (AE) Services
General Services Team	Services contracts except for construction & AE
Medical Services Team	Professional Medical Services (Physicians, Nurses, Technicians)
Supply Team	Equipment & Supplies, Bread & Milk, Software Licenses, Furniture
Specialty Team	Unique contracting (Real Estate Leases, Selling Agreements, Utilities, Prosthetics)
Purchase Card Program	Streamlined approach to purchasing supplies/services under micro-purchase threshold (currently \$3,500)
Consolidated Mail Outpatient Pharmacy (CMOP)	High volume mail delivery of medications



## Who Procures?

- The Supply Team consists of 16 Contracting Officers and Contracting Specialists and has two Supervisory Contracting Officers.



# How Can You Help Us?

## **Know the basics:**

- Federal Acquisition Regulation (FAR)
- Veterans Affairs Acquisition Regulation (VAAR)
- System for Award Management (SAM)
- FedBizOpps (FBO)
- Procurement Technical Assistance Center (PTAC)
- Small Business Administration (SBA)
- Service Contract Act



# What NCO 15 Procures on the Supply Team?

- 339112 Surgical and Medical Instrument Manufacturing
- 339113 Surgical Appliance and Supplies Manufacturing
- 339999 All other Miscellaneous Manufacturing
- 325413 In-Vitro Diagnostic Substance Manufacturing
- 334510 Electromedical and Electrotherapeutic Apparatus Manufacturing
- 334516 Analytical Laboratory Instrument Manufacturing
- 337122 Non-upholstered Wood Household Furniture Manufacturing
- 337214 Office Furniture (Except Wood) Manufacturing
- 337127 Institutional Furniture Manufacturing





# Small Business Programs

- Service-Disabled Veteran-Owned Small Business Set-Asides or Sole Sources (Public Law 109-461)
- Veteran-Owned Small Business Set-Asides (Public Law 109-461)
- 8(a) Reserves (FAR 19.8) OR
- Historically Underutilized Business (HUBZone) Set-Asides (FAR 19.13) OR
- Women-Owned and Economically Disadvantaged Women-Owned Set-Asides (FAR 19.15)
- Small Business Set-Asides -- Total & Partial (FAR 19.5)



## How Does VA Buy?

- Required Sources of Supply (FAR Part 8)
- Contract Vehicles - GWACs, MACs, FSS
- Full & Open Competition after exclusion of sources (Small Business Programs)
- Full & Open Competition (Open to all vendors)



# Mandatory Contracts

- Federal Supply Schedule
- VA Strategic Sourcing Contracts/Blanket Purchase Agreements (BPA)
- Medical-Surgical Prime Vendor Contracts
- Pharmaceutical Prime Vendor
- NASA Solutions for Enterprise Wide Procurement (SEWP)
- VETS Government Wide Acquisition Contract (GWAC)



## Where to Submit?

- Federal Business Opportunities Page
- GSA eBuy System
- NASA SEWP



## Before Marketing to NCO 15

- Registration
- Experience
- Industry Specific Licenses and Requirements
- Web Site/Capabilities Statement
- Knowledge of Federal Procurement Readiness and Process
- Knowledge of Customer
- Verified
- Start Small
- Be present



## How to Market to NCO 15

William Strobel, Small Business Liaison  
for NCO 15.

Email: [william.strobel@va.gov](mailto:william.strobel@va.gov)

Telephone – 913-946-1147



## Q&A

All VA contract requirements over \$25,000.00 for supplies and for services are listed on the VA Forecast of Contracting Opportunities.

<https://www.vendorportal.ecms.va.gov/eVP/FCO/fco.aspx>

Federal Business Opportunities (FBO) and FedBid are commonly used for our solicitations so check those sites regularly.

<https://www.fbo.gov>

<http://www.gsa.gov>

# Questions?